



भारत सरकार/ GOVERNMENT OF INDIA
वित्त मंत्रालय/ MINISTRY OF FINANCE
राजस्व विभाग /DEPARTMENT OF REVENUE
सीमा शुल्क आयुक्त का कार्यालय /OFFICE OF THE COMMISSIONER OF CUSTOMS
सीमा शुल्क भवन, मार्मागोआ, गोवा – ४०३८०३ /CUSTOM HOUSE, MARMAGOA , GOA – 403803.

F.No: S/38-02/2020-EDI

Date: 23.09.2021

STANDING ORDER - 02/2021

Subject: Sea Cargo Manifest and Transhipment Regulations (SCMTR) 2018

Attention of all officers is invited to CBIC circular 12/2021-Customs dated 30-6-2021 on the above subject(copy enclosed) regarding implementation of the above regulations.

2. In this context, Board has pointed out that the arrival and departure or associated activity mandated manifest filings are interlinked with vessel movement (that is, a ship-call at port) which covers inbound and outbound cargo including transhipment. Deviations from mandated electronic filings are permissible only with the approval of Commissioner or his authorised officer. From this it is evident that mandated electronic declarations/filings can be monitored based on ship-call activity and that jurisdictional officers have ownership over the filings. The designated ADG (ICES/ICEGATE) in the Directorate of Systems and Data Management is always available to resolve any genuine difficulty referred but it would be inappropriate to refer improper filing attempt that arise from inadequate and distanced supervision by jurisdictional officers.

3. Board has also pointed out that for ensuring successful/error-free/timely completion of every individual filing by respective entities for a particular ship-call, each AC/DC level officer in the Zone is an available resource for making specifically responsible for that ship-call. In a sense, the specific AC allocated for particular ship-call can act as a benefactor enabling desired outcome while his reporting/reviewing JC/Commr shares this responsibility. Every AC/DC in the Zone can be given this task for separate ship-calls so that there are sufficient benefactors. This is an eminently plannable activity as all ship calls are ascertainable in advance.

4. Board has also enclosed the following formats of a monitoring log for successful error free filing of mandated messages for each ship call, which are indicated as **Annexure A** , **B1** and **B2** respectively

ANNEXURE -A

To be filled by the Zonal Nodal Officer appointed by the Chief Commissioner for allocation of specific ACDC from across Zone to Ship Call

Port Code	IMO Vessel/Train No./Truck No.	Expected date of arrival	Shipping line Code/Carrier Code	Container/Bulk	Terminal code/Custodian code	Status of the officer task allotted to	SSO ID of the officer task allotted to	Name of the officer	Email	Mobile NO.	Name of JC/ADC reporting to	Mobile NO.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)

ANNEXURE-B1

To be filled by the AC/DC to whom ship call allocated

(1)	IMO vessel/Train NO./ Truck No.		
(2)	Expected date of arrival		
(3)	SSOID ID		
(4)	VCN Generated (Y/N)	VCN	
(5)	VCN Number allotted		
(6)	VCN Reasons for error		
(7)	VCN rectification status		
(8)	VCN_DG System responses		
(9)	Successful SAM Submission (Y/N)		SAM
(10)	SAM Rotation No.		
(11)	Date of ACK from ICEGATE		
(12)	SAM reason for error		
(13)	SAM Rectification Status		
(14)	SAM_DG Systems responses		
(15)	Successful SEI Submission (Y/N)	SEI	
(16)	SEI Rotation NO.		
(17)	Date of ACK from ICEGATE		
(18)	SEI reason for error		
(19)	SEI Rectification Status		
(20)	SEI_DG Systems responses		
(21)	Successful SDM Submission (Y/N)	SDM	
(22)	SDM Rotation NO.		
(23)	Date of ACK from ICEGATE		
(24)	SDM Reason for error		
(25)	SDM rectification status		
(26)	SDM_DG Systems responses		
(27)	Successful SDN Submission (Y/N)	SDN	
(28)	SDN Rotation NO.		
(29)	Date of ACK from ICEGATE		
(30)	SDN reason for error		
(31)	SDN rectification status		
(32)	SDN_DG Systems responses		
(33)	Successful ELR (ELR Load) Submission (Y/N)	ELR(Load)	
(34)	ELR (ELR Load) Rotation NO.		

(35)	Date of ACK from ICEGATE	ELR (Land)
(36)	ELR (ELR Load) reason for error	
(37)	ELR (ELR Load) rectification status	
(38)	ELR (ELR Load) DG Systems responses	
(39)	Successful ELR (ELR Load) Submission (Y/N)	
(40)	ELR (ELR Land) Rotation NO.	
(41)	Date of ACK from ICEGATE	
(42)	ELR (ELR Land) reason for error	
(43)	ELR (ELR Land) rectification status	
(44)	ELR (ELR Land) DG Systems responses	

ANNEXURE-B2

To be filled by the AC DC to whom transshipment call allocated

Tr ai n N o./ Tr uc k N o.	Date of transh ipmen t	S S O I D	DP						AR					
			Succ essful DP Subm ission (Y/N)	DP Rot atio n NO.	Date of ACK from ICE GAT E	DP _ rea so n for err or	DP_ rectifi cation status	DP_ DG Syst ems Resp onse s	Succ essfu l AP subm issio n (Y/ N)	AR Rot atio n No.	Date of ACK from ICE GAT E	A R_ rea so n for err or	AR_ rectifi cation status	AR_ DG Syst ems Resp onse s
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

5. Accordingly it is directed that all the Assistant Commissioners of Goa Customs should ensure that these instructions are complied with. The Joint Commissioner concerned who is the supervisory authority for this office should monitor compliance.

6. This issues with the approval of Commissioner of Customs, Goa.

(MAHABIR SINGH MEENA)
JOINT COMMISSIONER

Copy to:

1. PA to Commissioner of Customs, Goa.
2. All the Joint Commissioners in the office of the Commissioner of Customs, Goa
3. All the Assistant Commissioners in the office of the Commissioner of Customs, Goa
4. Custom Brokers Association
5. Notice Board/Website
6. Master File