



भारत सरकार/ GOVERNMENT OF INDIA

वित्त मंत्रालय/ MINISTRY OF FINANCE

राजस्व विभाग /DEPARTMENT OF REVENUE

सीमा शुल्क आयुक्त का कार्यालय /OFFICE OF THE COMMISSIONER OF CUSTOMS

सीमा शुल्क भवन, मार्मागोआ, गोवा - ४०३८०३ /CUSTOM HOUSE, MARMAGOA, GOA - 403803.

दूरभाष क्रमांक-०८३२-२५२०६१५, फैक्स-०८३२-२५२०७४४ / Telephone No. 0832-2520615, Fax-0832-2520744

### CIRCULAR

In view of the widely prevalent situation on account of spread of Corona Virus (COVID-19), the health and wellbeing of the staff of the Goa Customs Commissionerate is proposed to be safeguarded within office premises to the extent possible, as large number of staff members and members of the public use the office premises on daily basis.

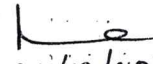
The following immediate steps are envisaged in this context:

1. The Goa Customs Commissionerate office has two entry points i.e. warehouse entry and main entry at the Control room for access to working area of the building. The warehouse entry has been closed for the access. It is proposed to restrict the entry points to access from the Control Room entrance only.
2. Arrangements have been made at the entry point for washing the hand and using hand sanitizers before entering the office building. Further, installment of thermal scanners at the entry of said access point is proposed.
3. Staff Members are also advised to be watchful regarding the health condition of fellow officers/members of public. In case there is a doubt about the health condition of any individual or found with flu-like symptoms, he/she may be advised to take proper treatment/ quarantine, etc.
4. Vide OM issued vide F. No. C-13014/1/2020-Vig dated 06.03.2020, Government employees have been granted exemption to mark biometric in Aadhar Based Biometric System (AEBAS) so as to avoid touching surfaces, which might be infected due to human touch, till 31.03.2020. All employees are, therefore, required to mark their attendance in Attendance Register (as done prior to launch of biometric system), during this period.
5. CHAs/Trade Associates are requested to operate at minimal required staff for attending customs clearance.
6. In respect of other precautions to be observed, the O.M issued vide F.No. 11013/9/2014-Estt. A.III dated 17.03.2020 issued by the Department of Personnel & Training may be strictly complied with (copy enclosed).
7. All members of staff are requested to co-operate in this regard.

This issues with the approval of the Commissioner of Customs, Goa.

F.No.-01/04/2019-Admn.

Date: 20.03.2020

  
20/03/20

(Pradnyasheel Jumle)

Joint Commissioner (P&E)

Copy to,

1. The Commissioner of Customs, Goa. *Jish 20/3/20*
2. The Joint Commissioner (Appg.), Custom House, Marmagoa, Goa *Ritwari 20/03/20*
3. All Deputy/Asst. Commissioners, Custom House, Marmagoa, Goa.
4. The C.A.O., Custom House, Marmagoa, Goa.
5. Control Room. (to display on Notice Board) & Circulation for all staff.
6. CHAs/Trade Associates, Custom House, Marmagoa, Goa. *[Signature]*